



**The First Presbyterian Church of Palm Bay**

1080 Port Malabar Blvd., NE  
Palm Bay, Florida 32905-5136

(321) 725-8484

[www.palmbaypres.org](http://www.palmbaypres.org)

**Application for Use of Building for Wedding Ceremony**

**Bride's Contact Information:**

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

**Groom's Contact Information:**

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Date requested for wedding ceremony: \_\_\_\_\_ Time: \_\_\_\_\_

Approximate Number of Guests: \_\_\_\_\_

Arrival Time of wedding party: \_\_\_\_\_

Do you need rooms for the bridal party to get ready (Y/N): \_\_\_\_\_

Date requested for wedding rehearsal: \_\_\_\_\_ Time: \_\_\_\_\_

Organist requested (Y/N): \_\_\_\_\_

Are you requesting that another pastor officiate at the ceremony: ☐ Yes ☐ No

If yes, clergy's name: \_\_\_\_\_ Denomination: \_\_\_\_\_

**Contact Information:**

Address: \_\_\_\_\_

City/St/Zip: \_\_\_\_\_

Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Cell Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Email: \_\_\_\_\_

The following are the fees associated with use of the building for weddings:

- Facility Fee: This covers both the rehearsal and wedding.
  - No fee for members of the First Presbyterian Church of Palm Bay.
  - **\$100.00** for non-members. Checks are made payable to First Presbyterian Church of Palm Bay.
- Organist: This covers review of music, the rehearsal of the organist and the rehearsal and wedding.
  - Both members and non-members are expected to pay the fee for the special service of the organist. All fees are to be paid no later than the rehearsal night. Necessary checks may be given to the minister that night or presented to the Church office at an earlier date.
  - The minimum fee is **\$50.00**. Checks are made payable to the organist.
- Minister: This covers pre-marital counseling, wedding service planning, the rehearsal, and wedding.
  - No fee for members of First Presbyterian Church of Palm Bay.
  - **\$100.00** for non-members. Checks are made payable to the minister, unless he/she requests other arrangements to be made.

### Acknowledgement

I have received, read, and understand the Wedding Policy of First Presbyterian Church of Palm Bay and wish to request my wedding be held here. In signing this application, I promise to abide by the policies and instructions received by the church and agree to the fee structure indicated.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### Wedding Information

Bride's full name: \_\_\_\_\_ Home Church: \_\_\_\_\_

Bride's Mother: \_\_\_\_\_ Home Church: \_\_\_\_\_

Bride's Father: \_\_\_\_\_ Home Church: \_\_\_\_\_

Groom's full name: \_\_\_\_\_ Home Church: \_\_\_\_\_

Groom's Mother: \_\_\_\_\_ Home Church: \_\_\_\_\_

Groom's Father: \_\_\_\_\_ Home Church: \_\_\_\_\_

Names of Brides attendants: \_\_\_\_\_

\_\_\_\_\_

Names of Groom's attendants: \_\_\_\_\_

\_\_\_\_\_

Other members of the wedding party: \_\_\_\_\_

\_\_\_\_\_

Music for the ceremony: \_\_\_\_\_

\_\_\_\_\_

Scripture for the ceremony: \_\_\_\_\_

\_\_\_\_\_

Additional Information: \_\_\_\_\_

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